



**Duration:** 1 day

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**Outcome:** The skills and knowledge acquired in Microsoft Visio 2007 Module 1 sufficient to create real-world drawings using shapes, stencil connectors, pages, formatting options, grids, styles, and the printing features of Microsoft Visio 2007.

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**Content:**

- Visio 2007 Essentials
- Shapes
- Working With Text
- Getting Connected
- Page Tools
- Size And Position
- Formatting Shapes
- Working With Pages
- Themes And Styles
- Printing